

## GUIDELINES FOR WRITING

The editorial board of the SHARE Journal of Islamic Economics and Finance invites submissions of manuscripts from researchers, practitioners, and other stakeholders with an interest in the fields of economics, business, management, and Islamic finance. Manuscripts submitted must be original and must not have been published or be under consideration in any other media or journals. Submissions should be composed in good English, following academic writing standards.

The editorial board reserves the right to edit manuscripts without altering the original intent of the article. The editorial board bears no obligation to return manuscripts that have been rejected. The author is solely responsible for the content of the manuscript. Manuscripts should be submitted via the journal's website through the Open Journal System (OJS) by logging in at <http://jurnal.ar-raniry.ac.id/index.php/Share>. If the OJS is not functioning properly, manuscripts can also be sent to the journal's official email: [jurnal.share@ar-raniry.ac.id](mailto:jurnal.share@ar-raniry.ac.id). Each submission should include the author's profile, including their email and affiliated institution.

### HOW TO WRITE

All sections of the manuscript, from the title to the references, must be typed 1.15-spaced, with a minimum length of 13 pages on A4 paper or between 5,000 and 10,000 words. The manuscript should be formatted using Times New Roman font, size 12, with margins of 4 cm on the left and right, and 4 cm on the top and bottom. For ease of formatting, please use the provided template.

The manuscript should adhere to the following structure:

1. **Title.** The title of the article must be specific and effective. It should not exceed 12 words, ensuring that the meaning is comprehensively conveyed in a single reading.

2. **Author Name and Institution.** The author's full name should be provided without academic titles or positions. The institution should reflect the author's affiliation or the entity owning the manuscript. A clear correspondence email address must be included.
3. **Abstract.** The abstract summarizes the main topics of the manuscript in one paragraph, written in either Indonesian-English or Indonesian-Arabic. It should be a maximum of 250 words and include the study's background, purpose, methods, results, conclusions, and recommendations.
4. **Keywords.** Keywords should be carefully selected terms that accurately reflect the concepts contained within the article. Keywords should be listed below the abstract, comprising four to six words.
5. **Introduction.** The introduction section should include the background, problem formulation (including research gaps and novelty), objectives and significance, and organization of the study.
6. **Literature Review.** This section consists of the theoretical framework and relevant previous studies, which should be used to support the arguments or build the research instruments.
7. **Methodology.** This section should explain how the author conducted the entire research, including research design, data collection, and data analysis.
8. **Results and Discussion.** This section presents the core findings of the research, including data descriptions and analyses. The discussion provides the author's interpretation of these findings, employing theoretical references. Both sections should be thorough and focused.
9. **Conclusion.** This section summarizes the key findings, research implications, limitations, and suggestions for future studies.
10. **Citations.** SHARE employs the in-text citation technique in accordance with the APA style, which includes the author, year, and page number for direct quotations (e.g., Ibrahim, 2012; Kamri, Ramlan, & Ibrahim, 2014; Ibrahim & Kamri, 2013; Rahman, 2011:20). Authors may also utilize endnotes for additional notes or comments if necessary.
11. **References.** At the conclusion of the manuscript, authors must include a References section listing all cited works in accordance with in-text citations. It is recommended that reference sources be published within the last 10 years. Relevant classical works may be cited as sources of issues but should not be used for comparative discussions. The formatting of the references must adhere to the following guidelines:
  - **Books**  
For this book citation (Ali, 2005), the example of the reference list entry is:

Ali, A. (2005). *Islamic Perspectives On Management And Organization*. Chenttenham, UK: Edward Elgar Pub.

- **Chapter in Book**

For citing this chapter in book: (Ibrahim & Kamri, 2013), the example of the reference list entry is:

Ibrahim, A. & Kamri, N.A. (2013). Measuring the Islamic Work Ethics: An Alternative Approach. In Nor 'Azzah Kamri, Azian Madun, & Suhaili Sarif (Eds.), *Islamic Perspective on Management: Contemporary Issues* (pp. 135-163). Kuala Lumpur, Malaysia: YaPEIM Management Academy & Dept. of Shariah and Management, Acad. of Islamic Studies, University of Malaya.

- **Online Source**

For citing the following online source: (www.kanalislam.com, 2014), the example of the reference list entry is:

www.kanalislam.com. (2014). Praktik Akuntansi Pemerintahan Islam. Retrieved from <http://www.kanalislam.com/2014/08/praktik-akuntansi-pemerintahan-islam.html>

- **Newspaper Article**

For citing the following newspaper article (Abidin, 2014), the example of the reference list entry is:

Abidin, Z. (2014, 12 Juni). Bank Syariah Kekurangan Sumber Daya Manusia. *Kompas*, p. 10.

- **Journal Article**

For citing the following journal article (Ibrahim, 2012), the example of the reference list entry is:

Ibrahim, A. (2012). Gala dan Rahn: Analisis Korelasi dari Perpektif Ekonomi Islam. *SHARE Jurnal Ekonomi dan Keuangan Islam*, 1(1), 41-49.

- **Thesis/Dissertation**

For citing the following dissertation (Yusuf, 2012), the example of the reference list entry is:

Yusuf, M.Y. (2012). *Tanggung Jawab Sosial Korporat pada Institusi Perbankan Islam di Aceh: Analisis Kriteria dan Persepsi*. (Doctoral Thesis), Universiti Sains Malaysia, Penang.

- **Conference Paper/Proceeding**

For citing the following conference paper (Ibrahim & Kamri, 2013), the example of the reference list entry is:

Ibrahim, A. & Kamri, N.A. (2013b, 27-28 November). *Measuring the Islamic Work Ethics: An Alternative Approach*. Paper presented at the International Convention on Islamic Management, Kuala Lumpur, Malaysia.



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